



powered by

MyFareBox

Anywhere to Anywhere Engine

User Manual
Booking Process

TripJoint (MyFareBox)

MyFareBox Login:

The user (administrator or staff user) can access the home page by clicking on the link:

<http://ph.myfarebox.com/home.aspx>

LOGIN

[Click Here To Register](#)



Account code

Username

Password

[Forgot password?](#)

Remember me

ENTER

Features

- Multiple currency transactions
- 51 countries. 900 airlines. One platform.
- Single consolidation platform with multiple GDS access
- Re-investigative Intelligent Pricing (RIP)
- Modify bookings on the go
- Lowest SOTO/SITI airfares from anywhere to anywhere
- Total control over bookings
- All airlines on local BSP/ARC
- 24/7 support by dedicated delivery teams

To Login the user will need the following: (Please refer to the registration acknowledgement email)

- a) Account Code. Account code will always start with MCNXXXXXX
- b) Username:
- c) Password

TripJoint powered by MyFareBox Home Page:



[A / Home](#)

[B / Solutions](#)

[C / Members](#)

[D / Services](#)

[More](#)

LOGIN

[Click Here To Register](#)



Account Code

Username

Password

[Forgot Password?](#)

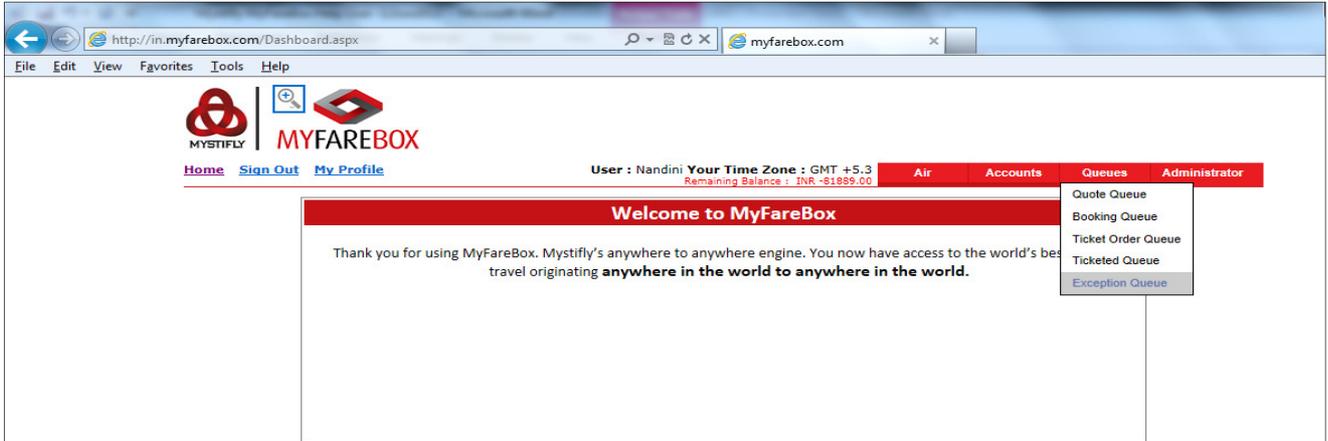
Sign In

User Manual

The user sees the above page once logged into **MyFareBox**. The following are the options on the user home page.

- a) Flight Search Tool
- b) Queues

TripJoint powered by MyFareBox Queues:



TripJoint powered by MyFareBox offers the following queues to its users:

- 1) Quote Queue
- 2) Booking Queue
- 3) Ticket Order Queue
- 4) Ticketed Queue

Quotes								Apply Filter Remove Filter
Quote Ref	Client	Branch	Sector	Passenger Name	Travel Date	Quoted Date	Quoted By	First Prev Next Last
MQ13823	Mystify Client Demo	Bangalore	SIN-DEL	TBAONE TBAONE	21 Jun 2012	12 Jun 2012	Saurabh	
MQ13255	Mystify Client Demo	HYDERABAD	LHR-HYD	TBAONE TBAONE	29 Jun 2012	31 May 2012	Suresh	

- 5) Exception Queue

- 1) Quote Queue

Bookings									Apply Filter Remove Filter
MF Ref	Client	Branch	Sector	Passenger Name	TKT Time Limit	Travel Date	Booking Date	Booked By	First Prev Next Last
MF03988912	Mystify Client Demo	Bangalore	TPE-LHR	ARORA ANIL	15 Jun 2012	30 Jun 2012	12 Jun 2012	Saurabh	
MF03981812	Mystify Client Demo	Bangalore	SIN-DEL	SAURABH SAXENA	14 Jun 2012	21 Jun 2012	12 Jun 2012	Saurabh	
MF03550112	Mystify Client Demo	Bangalore	LHR-BLR	KESHAV ROA	06 May 2012	20 Jun 2012	03 May 2012	Nandini	

The quotes saved during the process of Flight Search can be managed from the Quote Queue, which is accessible from the Queue option as shown in the image. You may click on the Quote Reference number to view the information of the quote

- 2) Booking Queue

All bookings made by the users of the branch or implant location will be visible under the booking queue. Bookings can be filtered using the Apply Filter function.

Ticket orders									
MF Ref	Client	Branch	Sector	Airline	Passenger Name	TKT Time Limit	Travel Date	Order Date	Order By
MF03849112	Mystify Client Demo	Bangalore	NYC-BOM	UA	SEPTHAR MUKUNDA	07 Jun 2012	20 Jul 2012	30 May 2012	Septhar

3) Ticket Order Queue

Tickets									
MF Ref	Client	Branch	Sector	Airline	Passenger Name	Travel Date	Ticketed on	Ticketed By	Tickets
MF01291311	Mystify Client Demo	Bangalore	LHR-BOM	AI	NANDINI DAYAL	31 Aug 2011	23 Jul 2011	Nandini	View
MF01260111	Mystify Client Demo	Bangalore	JFK-BLR	EY	NANDINI DAYAL	18 Aug 2011	20 Jul 2011	Nandini	View

All bookings where Ticket Order has been raised will be shown in the Ticket Order Queue.

4) Ticketed Queue

Exceptions								
MF Ref	Client	Branch	Sector	Passenger Name	Travel Date	Booking Date	Booked By	
MF03170912	Mystify Client Demo	HYDERABAD	LHR-HYD	PAVAN DEMO	29 Mar 2012	20 Mar 2012	Suresh	
MF02960212	Mystify Client Demo	Bangalore	LHR-HYD	VARUN REDDY	13 Mar 2012	18 Feb 2012	Nandini	

Bookings where Tickets have been issued by Mystify will be shown

5) Exception Queue

Any bookings that encounter problems or issues will fall into the exception queue for the user to take the next action.

TripJoint powered by MyFareBox Flight Search

TripJoint powered by MyFareBox allows the following search types:

- a) Return Flight Search
- b) One Way Search
- c) Multi Destination Search

Search Flights

Round Trip
 One Way
 Multi Destination

Origin:
 Destination:

Depart:
 Time:

Adult:
 Child:
 Infant:

Class:
 Refundable flights only

All Flights
 Direct Flights
 One Stop

Airline Pref.

Search Flights

Round Trip
 One Way
 Multi Destination

Origin:
 Destination:

Depart:
 Time:

Return:
 Time:

Adult:
 Child:
 Infant:

Class:
 Refundable flights only

Airline Pref.

Search Flights

Round Trip
 One Way
 Multi Destination

Departure	Date	Arrival
<input type="text" value="SIN"/>	<input type="text" value="07/21/2011"/>	<input type="text" value="BKK"/>
<input type="text" value="BKK"/>	<input type="text" value="07/28/2011"/>	<input type="text" value="MNL"/>
<input type="text" value="MNL"/>	<input type="text" value="07/29/2011"/>	<input type="text" value="SIN"/>
<input type="text"/>	<input type="text" value="MM/DD/YYYY"/>	<input type="text"/>

Adult:
 Child:
 Infant:

Class:
 Refundable flights only

All Flights
 Direct Flights
 One Stop

Airline Pref.

e.g: AA,BB,CC or AA (Maximum 5 Airlines).

User Manual

One Way, Return & Multi Destination Flight Search has the following options:

- | | |
|------------------------------|-----------------------|
| a) Origin Point | a. Economy |
| b) Destination Point | b. Premium Economy |
| c) Depart Date | c. Business Class |
| d) Arrive Date | d. First Class |
| e) Passenger Type & Numbers: | g) Connections: |
| a. Adult | a. All Flights |
| b. Child | b. Direct Flights |
| c. Infant | c. Non Stop Flights |
| f) Booking Class | h) Airline Preference |

TripJoint powered by MyFareBox Booking Process follows the following cycle:

- A. Flight Search Process
 - i. Flight Search Results
- B. Booking Process & Pre Confirmation Screen Process:
 - ii. The Booking Process:
 - iii. Booking Pre Confirmation Screen:
 - iv. Booking Confirmation Screen:
- C. Ticket Order Process:
 - v. Ticketed Booking

A) TripJoint powered by MyFareBox FLIGHT SEARCH PROCESS:

When the user clicks on the “**Search**” option in **TripJoint powered by MyFareBox** flight search screen, the flight search process is initiated. The user could make a search for Return, Oneway or Multi Destination Search using the Flight Search option.



We are searching for best options around the globe..

If you are sure about the airline you wish to book, we recommend that you enter the same as preferred carrier in the flight search box. You must always try to search MyFareBox with your preferred carriers even if you have done a generic search.

Refine Your Search	1. Select Your Flight		2. Enter Passengers Details	3. Booking Confirmation
Change Currency Select ▼			Generate Quote	Block Selected
Stops <input checked="" type="checkbox"/> Non - Stop <input checked="" type="checkbox"/> One - Stop <input checked="" type="checkbox"/> Multi - Stop				
Airlines Select All None <input checked="" type="checkbox"/> Air India <input checked="" type="checkbox"/> Bangkok Airways <input checked="" type="checkbox"/> Cathay Pacific Airways <input checked="" type="checkbox"/> Dragonair <input checked="" type="checkbox"/> Jet Airways (India)				
	Depart SriLankan Airlines [1 Stop] Singapore(SIN) Colombo(CMB) 5hrs 25min <u>343</u> UL316 Economy / R 21 Jun 2012 0705 hrs 21 Jun 2012 1000 hrs		Total Fare : INR 15336.21 SGD 348.26 Fare Break Down Fare Rule	
	SriLankan Airlines [0 Stop] Colombo(CMB) Bangalore(BLR) 1hrs 20min <u>320</u> UL171 Economy / R 21 Jun 2012 1835 hrs 21 Jun 2012 1955 hrs		<input type="checkbox"/> Select	
	Depart Silk Air [0 Stop] Singapore(SIN) Bangalore(BLR) 4hrs 20min <u>320</u> MI424 Economy / W 21 Jun 2012 0705 hrs 21 Jun 2012 0855 hrs		Total Fare : INR 17828.63 SGD 405.96 Fare Break Down Fare Rule	
	<input type="checkbox"/> Select			
	Depart Malaysia Airlines [0 Stop] Singapore(SIN) Kuala Lumpur(KUL) 1hrs 0min <u>738</u> MH616 Economy / B 21 Jun 2012 1915 hrs 21 Jun 2012 2015 hrs		Total Fare : INR 17958.93 SGD 409.47 Fare Break Down Fare Rule	
	Malaysia Airlines [0 Stop] Kuala Lumpur(KUL) Bangalore(BLR) 4hrs 0min <u>738</u> MH192 Economy / Q 21 Jun 2012 2210 hrs 21 Jun 2012 2340 hrs		<input type="checkbox"/> Select	

User Manual

Flight Search

Results

- The user can click on Fare Rules Link to check Fare Rules
- The user can click on Fare Breakup to check the breakup of the fare

Fare Rules

Airline : TG
 Fare Basis : VLE3MSGP
 City Pair : SINMNL
 Rules Details :

NOTE - TEXT BELOW NOT VALIDATED FOR AUTOPRICING.
 FEE IS NOT COMMISSIONABLE
 CHANGES
 BEFORE AND AFTER DEPARTURE
 NO SHOW FEE-NOT APPLICABLE.
 EXCEPT FOR RBD W/V NO SHOW FEE AT SGD80 IS
 APPLIED ONLY ON OUTBOUND SECTOR.
 CHANGE RESERVATION-PERMITTED WITHIN THE TICKET
 VALIDITY WITH FREE OF CHARGE. DATE CHANGE BY
 REVALIDATION IS PERMITTED WITHOUT PENALTY.
 EXCEPT FOR RBD W/V CHANGE FEE AT SGD50 FOR W
 CLASS AND SGD30 FOR V CLASS-OR EQUIVALENT- IS
 APPLIED PER TRANSACTION.
 REROUTING-PERMITTED WITH FEE WHEN REISSUING
 REQUIRED.
 REISSUING-SGD50 -OR EQUIVALENT-.
 CANCELLATION/REFUND
 REFUND FEE
 REGION

The user can select upto three booking options to book on the GDS at one point of time and should click on the Book Selected option to book.

B) MyFareBox Booking Process & Pre Confirmation Screen Process:

The following are the mandatory fields for any booking:

- Title
- Last Name
- First Name
- Passport Number
- Passport Expiry Date

Baggage details			
Flight	Departure	Arrival	Baggage
9W5433	ORD	LHR	02P
9W119	LHR	BOM	02P
9W411	BOM	BLR	02P

[Close](#)

Generate Quote
Block Selected

Depart

SriLankan Airlines UL316	[1 Stop] Economy / R	Singapore(SIN) 21 Jun 2012 0705 hrs	Colombo(CMB) 21 Jun 2012 1000 hrs	5hrs 25min	<u>343</u>
SriLankan Airlines UL171	[0 Stop] Economy / R	Colombo(CMB) 21 Jun 2012 1835 hrs	Bangalore(BLR) 21 Jun 2012 1955 hrs	1hrs 20min	<u>320</u>

**Total Fare : INR 15336.21
SGD 348.26**

[Fare Break Down](#) [Fare Rule](#)

[Select](#)

User Manual

a) The Booking Process:

Once the mandatory fields are filled in, the user can click the continue button to complete the booking process.

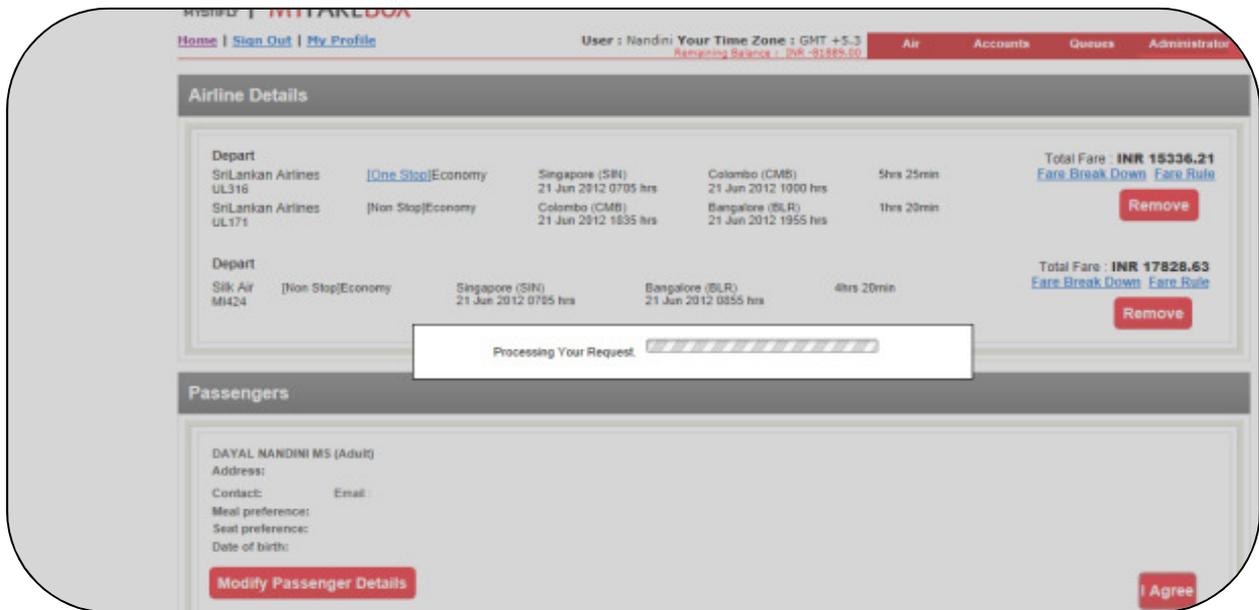
b) Booking Pre Confirmation Screen:

Airline Details					
Depart					Total Fare : INR 15336.21
SriLankan Airlines UL316	[One Stop] Economy	Singapore (SIN) 21 Jun 2012 0705 hrs	Colombo (CMB) 21 Jun 2012 1000 hrs	5hrs 25min	Fare Break Down Fare Rule
SriLankan Airlines UL171	[Non Stop]Economy	Colombo (CMB) 21 Jun 2012 1835 hrs	Bangalore (BLR) 21 Jun 2012 1955 hrs	1hrs 20min	Remove
Depart					Total Fare : INR 17828.63
Silk Air MI424	[Non Stop]Economy	Singapore (SIN) 21 Jun 2012 0705 hrs	Bangalore (BLR) 21 Jun 2012 0855 hrs	4hrs 20min	Fare Break Down Fare Rule
					Remove

The booking pre confirmation gives the user an opportunity to verify the entered data before completing the booking process. The user can edit passenger details to modify any incorrect data before proceeding to click the **Book** button to complete the booking process.

c) Booking Confirmation Screen:

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Once the user clicks the book button in the booking pre confirmation screen, **TripJoint powered by MyFareBox** completes the booking process to confirm the booking as shown in the Booking Completion Screen.

Once booked, the booking will show in the Booking Queue and can be retrieved from the queue.

Mystifly Ref.No: MF03988912		Client: Mystifly Client Demo(MCN003028)	
Booked On: 12 Jun 2012 2051 hrs *LT		Branch: Bangalore	
Booked By: Saurabh Saxena		Client time zone : GMT +5.3	
Itinerary			
Option: 1 Status: Booked		TKTLimit: 15 Jun 2012 2051 *LT Order E-Ticket Cancel	
Depart			Total Fare : INR 158858.19
Vietnam Airlines VN577	[Non Stop] Business	Taipei(TPE) 30 Jun 2012 1330 hrs	Hanoi(HAN) 30 Jun 2012 1530 hrs 40K*
Vietnam Airlines VN107	[Non Stop] Business	Hanoi(HAN) 30 Jun 2012 2350 hrs	Paris(CDG) 01 Jul 2012 0700 hrs 40K*
Vietnam Airlines VN3644	[Non Stop] Business	Paris(CDG) 01 Jul 2012 0955 hrs	London(LHR) 01 Jul 2012 1015 hrs 40K*
ⓘ Operated by - Air France (AF1980)			
			Fare Break Down Fare Rule
Passengers Details			Generate Quote
ANIL ARORA MR (Adult)			
Date of birth : 06 Sep 1980			
Address :			
Passport Exp -			
Email : Edit			
History			
Time	History Detail		Action By
12 Jun 2012 2051 hrs *LT	Booking sucessfully created for TPE - LHR on VN		Saurabh Saxena

The booking will drop into the exception queue in the event the booking was unsuccessful.

The Booking confirmation will show the following details for all confirmed and successful bookings.

- Mystifly Reference Number (MFXXXXXXXX)
- Booked Itinerary with Airline Confirmation PNR
- Ticketing Time Limit

User Manual

d) Fare Details

Each of the booked itineraries will also show an option to Send Ticket Order & to Remove the itinerary (cancel itinerary)

c) TripJoint powered by MyFareBox Ticket Order Process

The user can click the “Orde Ticket Order” option to send the ticket order to Mystifly. Once

<u>Itinerary</u>						
Option: 1 Status: Booked			TKTLimit: 15 Jun 2012 2051 *LT Order E-Ticket Cancel			
<u>Depart</u>						Total Fare : INR 158858.19
Vietnam Airlines	VN577	[Non Stop] Business	Taipei(TPE) 30 Jun 2012 1330 hrs	Hanoi(HAN) 30 Jun 2012 1530 hrs	3hrs 0min	40K *
Vietnam Airlines	VN107	[Non Stop] Business	Hanoi(HAN) 30 Jun 2012 2350 hrs	Paris(CDG) 01 Jul 2012 0700 hrs	12hrs 10min	40K *
Vietnam Airlines	VN3644	[Non Stop] Business	Paris(CDG) 01 Jul 2012 0955 hrs	London(LHR) 01 Jul 2012 1015 hrs	1hrs 20min	40K *
Operated by - Air France (AF1980)						

clicked the user is prompted to reconfi

rm the booking details before proceeding to order the ticket.

Are you sure, want to ticket for this option ?
[Note: The other options will be cancelled as soon as the ticket is issued for selected option]

Client Ref No

Passenger1

Name ANIL ARORA MR (Adult)

Passport Exp DD MMM

Date Of Birth 6 SEP 1980

Country

Nationality

Meal request

Seat pref

FF No

Yes No

Once the Ticket is ordered the booking status will change from Booking to Ticket in Process and will be visible under the Ticket Order Queue.

<u>Itinerary</u>						
Option: 1 Status: Tkt-In-Process			TKTLimit: 07 Jun 2012 1117 *LT			
<u>Depart</u>						Total Fare : INR 81889.23
United Airlines	UA9763	[Non Stop] Economy	New York(JFK) 20 Jul 2012 1810 hrs	Zurich(ZRH) 21 Jul 2012 0800 hrs	7hrs 50min	01P *
United Airlines	UA9778	[Non Stop] Economy	Zurich(ZRH) 21 Jul 2012 0945 hrs	Mumbai(BOM) 21 Jul 2012 2140 hrs	8hrs 25min	01P *
<u>Return</u>						
United Airlines	UA9779	[Non Stop] Economy	Mumbai(BOM) 27 Jul 2012 0050 hrs	Zurich(ZRH) 27 Jul 2012 0615 hrs	8hrs 55min	01P *
United Airlines	UA9760	[Non Stop] Economy	Zurich(ZRH) 27 Jul 2012 1300 hrs	New York(JFK) 27 Jul 2012 1550 hrs	8hrs 50min	01P *

The ordered option will have a status of “Tkt – in – Process” until Mystifly team issues the ticket and once the ticket issued and ticket number updated, the booking will move to Ticketed Queue.

User Manual

A detailed history of the booking is always maintained with Time Stamp along with the user's name who was the actioner of the booking at the client's end.

History		
Time	History Detail	Action By
30 May 2012 1443 hrs *LT	Booking sucessfully created for NYC - BOM on UA	Septhar M
30 May 2012 1447 hrs *LT	Ticket order for NYC - BOM has been sent for option 1	Septhar M

Once ticketed by Mystifly, the booking will move from Ticket Order Queue to Ticketed Queue with status updated to **"Ticketed"**

Mystifly Ref.No: MF01291311	Client: Mystifly Client Demo(MCN003028)
Booked On: 23 Jul 2011 1140 hrs *LT	Branch: Bangalore
Booked By: Nandini Dayal	Client time zone : GMT +5.3

Itinerary

Option: 1 Status: Ticketed

Depart

Air India	AI130	[Non Stop] Economy	London(LHR) 31 Aug 2011 0945 hrs	Mumbai(BOM) 31 Aug 2011 2340 hrs	9hrs 25min	HLNC3	Total Fare : INR 23299.28 46K*
-----------	-------	-----------------------	-------------------------------------	-------------------------------------	------------	-------	--

[Fare Break Down](#) [Fare Rule](#)

Passengers Details

DAYAL NANDINI MRS (Adult)		<input type="checkbox"/> Show Price
Date of birth :		
Address :		Ticket(s)
Passport Exp -		Tkt No: 111-1111111111
Email :	Edit	Invoice(s)
		Inv No: 3333

a) Ticketed Booking:

Once ticketed the user will be able to see the "View Invoice" and "View eTicket" options enabled

Itinerary

Option: 1 Status: Ticketed

Depart

Air India	AI130	[Non Stop] Economy	London(LHR) 31 Aug 2011 0945 hrs	Mumbai(BOM) 31 Aug 2011 2340 hrs	9hrs 25min	HLNC3	Total Fare : INR 23299.28 46K*
-----------	-------	-----------------------	-------------------------------------	-------------------------------------	------------	-------	--

[Fare Break Down](#) [Fare Rule](#)

Fare Break Down

Passenger Type	Base Fare	Tax & Fee	Service Tax	Per Passenger	Total
Adult(1)	9165(X1)	14021(X1)	113.28(X1)	23299.28(X1)	23299.28
Grand Total					23299.28

[Add/Edit markup](#)

Passengers Details

DAYAL NANDINI MRS (Adult)		<input type="checkbox"/> Show Price
Date of birth :		
Address :		Ticket(s)
Passport Exp -		Tkt No: 111-1111111111
Email :	Edit	Invoice(s)
		Inv No: 3333

History

Time	History Detail	Action By
23 Jul 2011 1140 hrs *LT	Booking sucessfully created for LHR - BOM on AI	Nandini Dayal

b) View E-Ticket

User Manual

http://myfarebox.mystify.com/myfarebox/ViewETicket.aspx?passengerId=3&bookingRef=3 - Windows Internet Explorer

http://myfarebox.mystify.com/myfarebox/ViewETicket.aspx?passengerId=3&bookingRef=3

MYSTIFLY

Thank you for booking with Mystify. This is your E-ticket.
Mystify wishes you a pleasant journey and hopes to serve you again in the future.

Electronic Ticket Record

Traveler: Mr. PRATEEK KUMAR Date of Issue:1/15/2011
E-Ticket Number: 9239839893292
Frequent Flyer No:

Flight Information

2Feb
Airline: Oman Air (WY) **Flight:**102 **Airline PNR:**
Class:U **Status:**Confirmed **Baggage Allowance:**
Depart: LHR (London) **Date:**2Feb **Time:**2125
Arrive: Muscat (MCT) **Date:**3Feb **Time:**0840
Meal Request:Vegetarian Meal Requested **Seat Request:**Window
Departure Terminal: **Arrival Terminal:**

Not Valid for Travel - Before 2Feb or After 3Feb

3Feb
Airline: Oman Air (WY) **Flight:**203 **Airline PNR:**
Class:U **Status:**Confirmed **Baggage Allowance:**
Depart: MCT (Muscat) **Date:**3Feb **Time:**1040
Arrive: Mumbai (BOM) **Date:**3Feb **Time:**1440
Meal Request:Vegetarian Meal Requested **Seat Request:**Window
Departure Terminal: **Arrival Terminal:**

Not Valid for Travel - Before 3Feb or After 3Feb

23Feb
Airline: Oman Air (WY) **Flight:**202 **Airline PNR:**

Done Internet | Protected Mode: On 90%

c) View Invoice:

http://myfarebox.mystify.com/myfarebox/ViewInvoice.aspx?passengerId=0&bookingRef=3&invoiceType - Windows Internet Expl...

http://myfarebox.mystify.com/myfarebox/ViewInvoice.aspx?passengerId=0&bookingRef=3&invoiceType=0

MYSTIFLY

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 Pin Code-560001, India
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 email: crm@mystify.com | web: www.mystify.com

Sale Invoice

Preetham N Invoice Number:
 Mystify Invoice Date:
 Bangalore Ordered By:
 Bangalore, IN FareBox Reference No:3
 Ph: +91 9742911191 , Email:Preetham@mystify.com

Air Reservation

Passengers: Mr. PRATEEK KUMAR **ETicketNo:**9239839893292
Booking Status: Confirmed
Airline: Turkish Airlines(TK) **No. Of Passengers :**3
 Oman Air(WY)
Start Date: 3Feb **End Date:**23Feb

Segment:1
Depart LHR London **Date:**2Feb **Time :**2125
Arrival MCT Muscat **Date:** 3Feb **Time :** 0840
Flight No: 102
Class: U

Segment:2
Depart MCT Muscat **Date:**3Feb **Time :**1040
Arrival BOM Mumbai **Date:** 3Feb **Time :** 1440
Flight No: 203
Class: U

Segment:3
Depart BOM Mumbai **Date:**23Feb **Time :**0645
Arrival MCT Muscat **Date:** 23Feb **Time :**0800

Done Internet | Protected Mode: On 90%

User Manual

How to generate a quote on TripJoint powered by MyFareBox

The objective of this document is to assist a user to generate a quote from a confirmed booking on TripJoint powered MyFareBox. **PLEASE SKIP THIS ENTIRE PROCESS IF YOUR ACCESS BELONG TO A CERTAIN GROUP ACCOUNT AND YOU NEED TO BOOK A TICKET WITHOUT ADDING MARKUP (YOUR COMMISSION AS YOUR SUPPOSEDLY SAVING), PLEASE JUMP TO PAGE #24 - #31 HOW TO GENERATE PAYMENT LINK.**

Confirm an itinerary on TripJoint powered by MyFareBox

The user will have to follow the necessary steps to confirm a booking on TripJoint powered by MyFareBox.

1. Login to TripJoint powered by MyFareBox
2. Search fares for the required itinerary using 'Flight Search Tool' which is available under the 'Air' menu.
3. Use the 'Block Selected' option on the search results page to block / book the itinerary.
4. Book / confirm the itinerary as prompted with the passenger name.
5. A blocked / confirmed itinerary on TripJoint powered by MyFareBox would look like as shown below:

Figure 1 – A confirmed booking on TripJoint powered by MyFareBox.

The screenshot displays the MyFareBox interface for a confirmed booking. At the top, the MyFareBox logo is visible, along with navigation links (Home, Sign Out, My Profile) and user information (User: Elmer Balgos, Your Time Zone: GMT +8, Remaining Balance: USD 0.00). A red navigation bar contains links for Air, Accounts, Queues, and Administrator.

The main content area is titled "Booking Details" and contains the following information:

- Mystify Ref.No:** MF05930312
- Booked On:** 04 Oct 2012 1315 hrs *LT
- Booked By:** Elmer Balgos Alinsog
- Client:** TripJoint(MCN004063)
- Branch:** Manila
- Client time zone:** GMT +8

The **Itinerary** section shows:

- Option: 1 Status:** Booked
- TKTLimit:** 07 Oct 2012 1315 *LT
- Depart:** Philippine Airlines PR508, [Non Stop] Economy / T, Singapore(SIN) 15 Nov 2012 1450 hrs, Manila(MNL) 15 Nov 2012 1825 hrs, 3hrs 35min, Total Fare: USD 164.08
- Modify Sector Fare Break Down, Fare Rule** (links)

The **Passengers Details** section shows:

- SAWYER TOM MR (Adult)**
- Date of birth:**
- Address:**
- Passport Exp -**
- Email:** [Edit](#)
- Generate Quote** (button)

The **Booking Notes** section includes an **Add Notes** button and a table with columns: Time, Note Detail, and Action By. A message states: "No notes found for this booking".

The **History** section includes a table with columns: Time, History Detail, and Action By. The entry shows: "04 Oct 2012 1315 hrs *LT Booking successfully created for SIN - MNL on PR" by "Elmer Balgos Alinsog".

Footnote: * P- Piece, K- Kilograms, NA-Not available, LT-Your Local time (GMT +8)

At the bottom, there are links for [Privacy Policy](#), [Terms of Use](#), and a copyright notice: ©2010 Mystify Consulting (India) Pvt. Ltd.

1. The itinerary will be assigned a TripJoint powered MyFareBox Booking Reference Number (MF Number)
2. The status of the itinerary will reflect as 'Booked' with a ticketing deadline (TKTL) in the users' local time.
3. This itinerary can be retrieved from the 'Booking Queue'.

User Manual

Fare Break Down

Figure 2 - Fare Break Down of a confirmed booking on TripJoint powered by MyFareBox

MYFAREBOX
Home Sign Out My Profile
User : Elmer Balgos Your Time Zone : GMT +8 Remaining Balance : USD 0.00 Air Accounts Queues Administrator

Booking Details

Mystifly Ref.No: MF05930312
Booked On: 04 Oct 2012 1315 hrs *LT
Booked By: Elmer Balgos Alinsog
Client: TripJoint(MCN004063)
Branch: Manila
Client time zone : GMT +8

Itinerary
Option: 1 Status: Booked TKTLimit: 07 Oct 2012 1315 *LT Order E-Ticket Cancel
Depart
Philippine Airlines PR508 [Non Stop] Singapore(SIN) Manila(MNL) 3hrs 35min NA *
Economy / T 15 Nov 2012 1450 hrs 15 Nov 2012 1825 hrs
Total Fare : USD 164.08

Fare Break Down

Passenger Type	Base Fare	Tax & Fee	Service Tax	Per Passenger	Total
Adult(1)	77.55(X1)	86.52(X1)	0.00(X1)	164.08(X1)	164.08
Grand Total					164.08

Modify Sector Fare Break Down Fare Rule
Generate Quote

The user can click the 'Fare Break Down' link to view the Per Passenger fare details. The system displays the Passenger Type, Base Fare, Tax & Fee, Service Tax, Per Passenger Fare and Total Fare. Fare Rules

Figure 3 - Fare Rules of a confirmed itinerary on TripJoint powered by MyFareBox

MYFAREBOX
Home Sign Out My Profile
User : Elmer Balgos Your Time Zone : GMT +8 Remaining Balance : USD 0.00 Air Accounts Queues Administrator

Booking Details

Mystifly Ref.No: MF05930312
Booked On: 04 Oct 2012 1315 hrs *LT
Booked By: Elmer Balgos Alinsog
Client: TripJoint(MCN004063)
Branch: Manila
Client time zone : GMT +8

Itinerary
Option: 1 Status: Booked TKTLimit: 07 Oct 2012 1315 *LT Order E-Ticket Cancel
Depart
Philippine Airlines PR508 [Non Stop] Singapore(SIN) Manila(MNL) 3hrs 35min NA *
Economy / T 15 Nov 2012 1450 hrs 15 Nov 2012 1825 hrs
Total Fare : USD 164.08

Fare Break Down

Passenger Type	Base Fare	Tax & Fee	Service Tax	Per Passenger	Total
Adult(1)	77.55(X1)	86.52(X1)	0.00(X1)	164.08(X1)	164.08
Grand Total					164.08

Fare Rules

Airline : PR
City Pair : SINMNL
Rules Details : Please contact back office for fare rules and restriction.

CANCELLATIONS
ANY TIME
CHARGE SGD 150.00 FOR REFUND.
CHILD/INFANT DISCOUNTS APPLY.

CHANGES
ANY TIME
CHANGES PERMITTED.
CHILD/INFANT DISCOUNTS APPLY.
NOTE - TEXT BELOW NOT VALIDATED FOR AUTOPRICING.
1/ CHANGE FEE SGD30
-CHANGE FEE TO BE COLLECTED PER TRANSACTION FOR REBOOKING/ROUTING/UPGRADING OR ANY CHANGE REQUIRING TICKET TO BE REISSUED.
2/ NO SHOW FEE OF SGD150.

RESERVATIONS/TICKETING
MINIMUM STAY
MAXIMUM STAY
STOPOVERS
TRANSFERS
COMBINATIONS
BLACKOUT DATES
SURCHARGES
ACCOMPANIED TRAVEL
TRAVEL RESTRICTIONS
PENALTIES
HIP/MILEAGE EXCEPTIONS
TICKET ENDORSEMENTS
CHILDREN DISCOUNTS
MISCELLANEOUS
PROVISIONS
FARE BY RULE
VOLUNTARY CHANGES
VOLUNTARY REFUNDS

Generate Quote

The user can click the link 'Fare Rules' to view the fare rules and restrictions.

Generate Quote

Figure 4 - Fare details window on TripJoint powered by MyFareBox

The screenshot displays the MyFareBox web application interface. At the top, the user is identified as Elmer Balgos with a time zone of GMT +8 and a remaining balance of USD 0.00. The main content area is titled 'Booking Details' and shows information for a booking with reference number MF05930312, booked on 04 Oct 2012 at 13:15 hrs. The client is TripJoint(MCN004063) from the Manila branch. A modal window titled 'Pricing Details & Restrictions' is open, showing a table of flight details and a breakdown of the fare.

Carrier	Flight No.	Class	Date	From	To	Departure	Arrival	ArrDate	Status
Philippine Airlines	PR508	Economy	15Nov	Singapore(SIN)	Manila(MNL)	1450	1825	15Nov	Available

Pricing Details & Restrictions

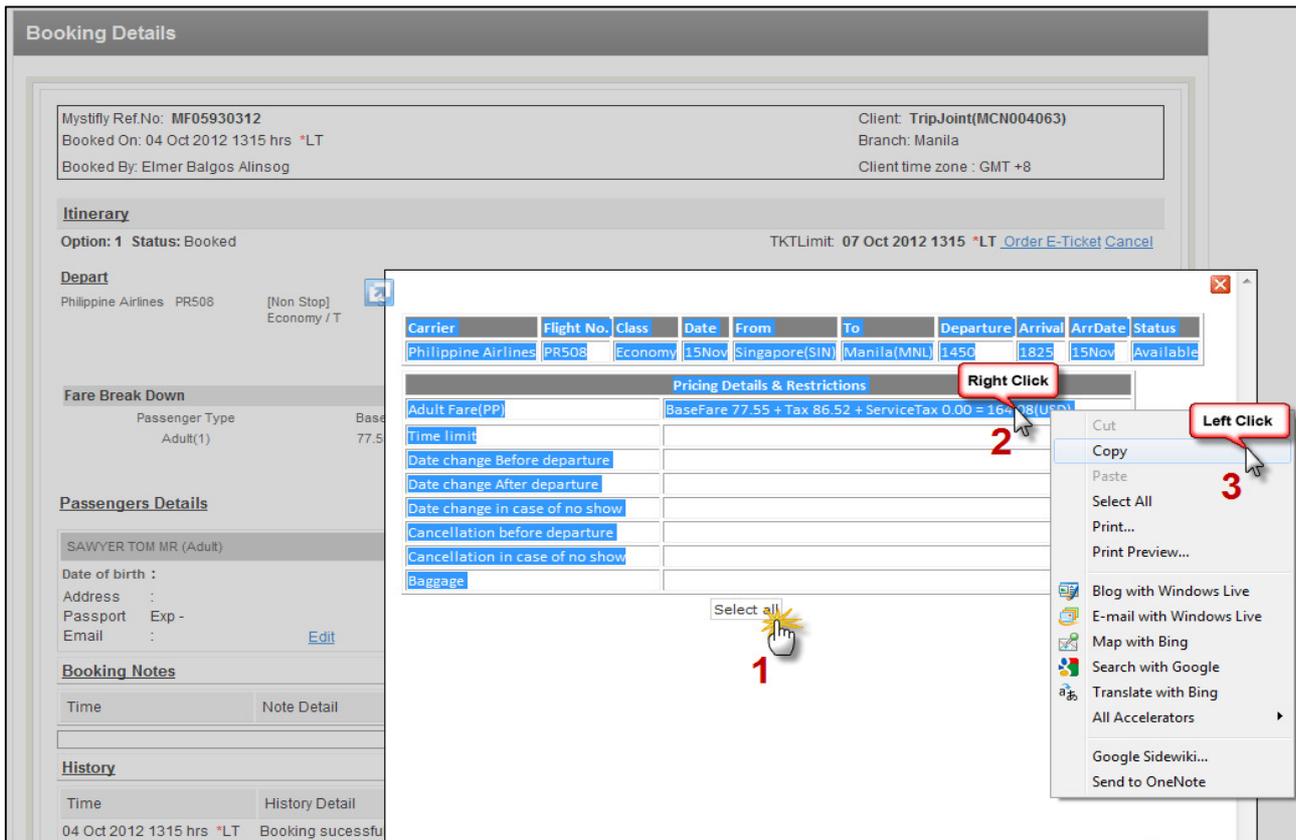
Adult Fare(PP)	BaseFare 77.55 + Tax 86.52 + ServiceTax 0.00 = 164.08(USD)
Time limit	
Date change Before departure	
Date change After departure	
Date change in case of no show	
Cancellation before departure	
Cancellation in case of no show	
Baggage	

Buttons: Select all

1. The user can click on 'Generate Quote' button to offer a proposal to their client.
2. A new window will be displayed with the fare break down and rules to be furnished.

User Manual

Figure 5 - Selecting fare details on TripJoint powered by MyFareBox



1. Click on the button 'Select All' to select the content of the window.
2. 'Right Click' to select the content highlighted in blue.
3. 'Left Click' on the 'Copy' option on the menu to copy the content selected.

Editing Fare Details

Carrier	Flight No.	Class	Date	From	To	Departure	Arrival	ArrDate	Status
Philippine Airlines	PR508	Economy	15Nov	Singapore(SIN)	Manila(MNL)	1450	1825	15Nov	Available
Pricing Details & Restrictions									
Adult Fare(PP)			BaseFare 77.55 + Tax 86.52 + ServiceTax 0.00 = 164.08(USD)						
Time limit									
Date change Before departure									
Date change After departure									
Date change in case of no show									
Cancellation before departure									
Cancellation in case of no show									
Baggage									

1. The user can modify the fares by adding their required mark-up.
2. They can then specify a time limit and furnish the other terms & conditions by copying the content from the 'Fare Rules'.

The modified fare details which are ready to quote would look as illustrated below:

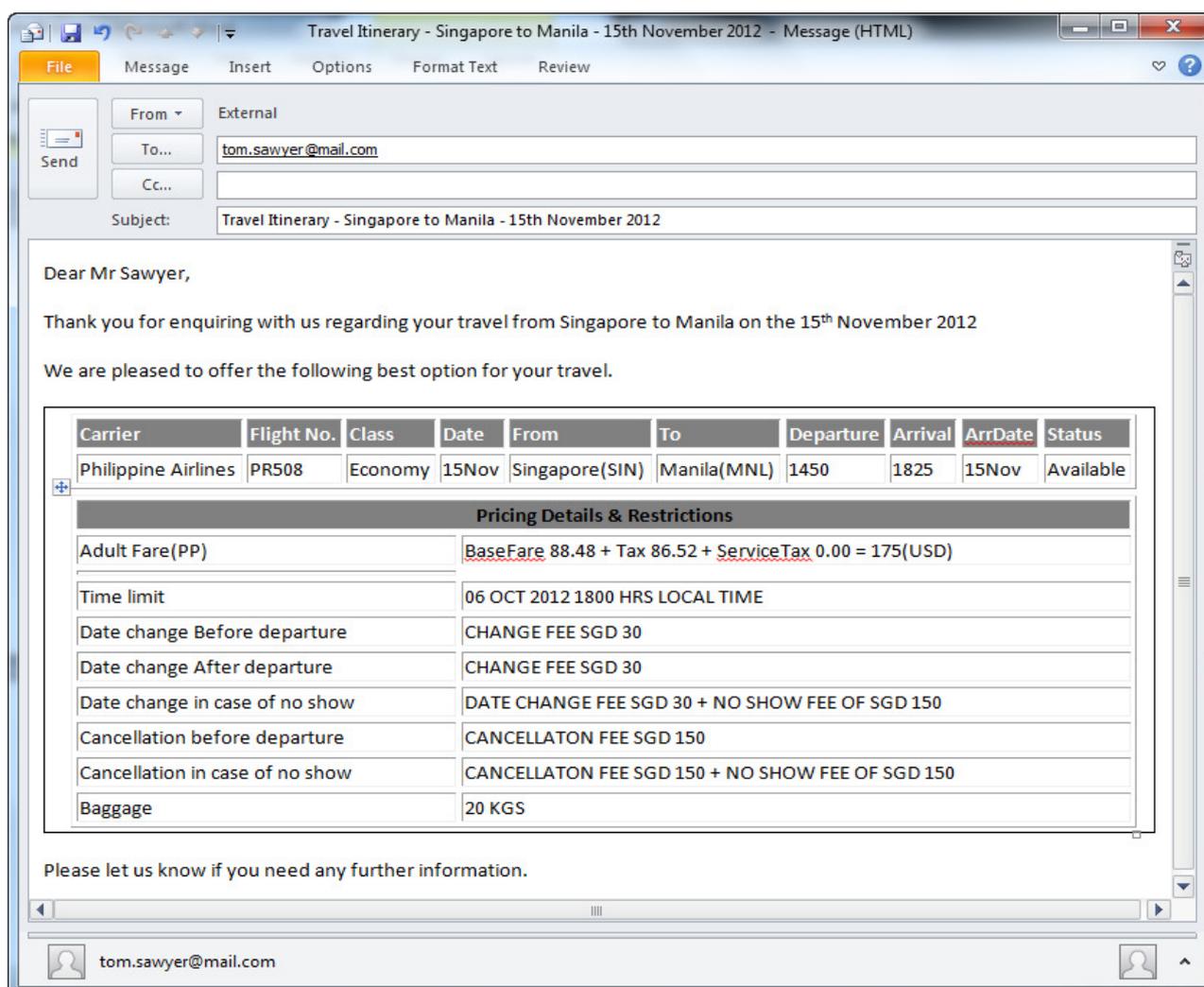
User Manual

Carrier	Flight No.	Class	Date	From	To	Departure	Arrival	ArrDate	Status
Philippine Airlines	PR508	Economy	15Nov	Singapore(SIN)	Manila(MNL)	1450	1825	15Nov	Available
Pricing Details & Restrictions									
Adult Fare(PP)			BaseFare 88.48 + Tax 86.52 + ServiceTax 0.00 = 175(USD)						
Time limit			06 OCT 2012 1800 HRS LOCAL TIME						
Date change Before departure			CHANGE FEE SGD 30						
Date change After departure			CHANGE FEE SGD 30						
Date change in case of no show			DATE CHANGE FEE SGD 30 + NO SHOW FEE OF SGD 150						
Cancellation before departure			CANCELLATON FEE SGD 150						
Cancellation in case of no show			CANCELLATON FEE SGD 150 + NO SHOW FEE OF SGD 150						
Baggage			20 KGS						

The above table quote can be inserted using copy & paste as the body of an email.

Email to Client

Figure 6 - Email quote with fare details from TripJoint powered by MyFareBox



The above modified fare details from TripJoint powered by MyFareBox can be emailed to the client.

User Manual

How to manage Mark-Up on TripJoint powered by MyFareBox

The objective of this document is to assist a user to manage the Mark-Up of an itinerary on TripJoint powered MyFareBox.

Mark-Up

The agent can add their mark-up and offer the fare to their customer. For instance, in this case we have considered the booking ref. MF05930312 whose MyFareBox total fare is USD 164.08 nett to the user/agent. If the user/agent desires to sell the itinerary for USD 175 i.e., an addition of USD 10.93 to the MyFareBox fare to their client, then the agent's Mark-Up is **USD 10.93**.

An illustration of Mark-Up calculation is furnished in the table below.

	Base Fare	Tax & Fee	Total Per Passenger
A. MyFareBox nett fare to the User	USD 77.55	USD 86.52	USD 164.08
B. Fare offered by User to the Customer	USD 88.48	USD 86.52	USD 175
C. Mark-Up (Difference in Base Fare)	USD 10.93	-	-

In the above table USD 175 was the fare offered by the user/agent to their customer. The user/agent purchases the ticket for a fare of USD 164.08. The difference in fare i.e., USD 10.93 is the agent's Mark-Up.

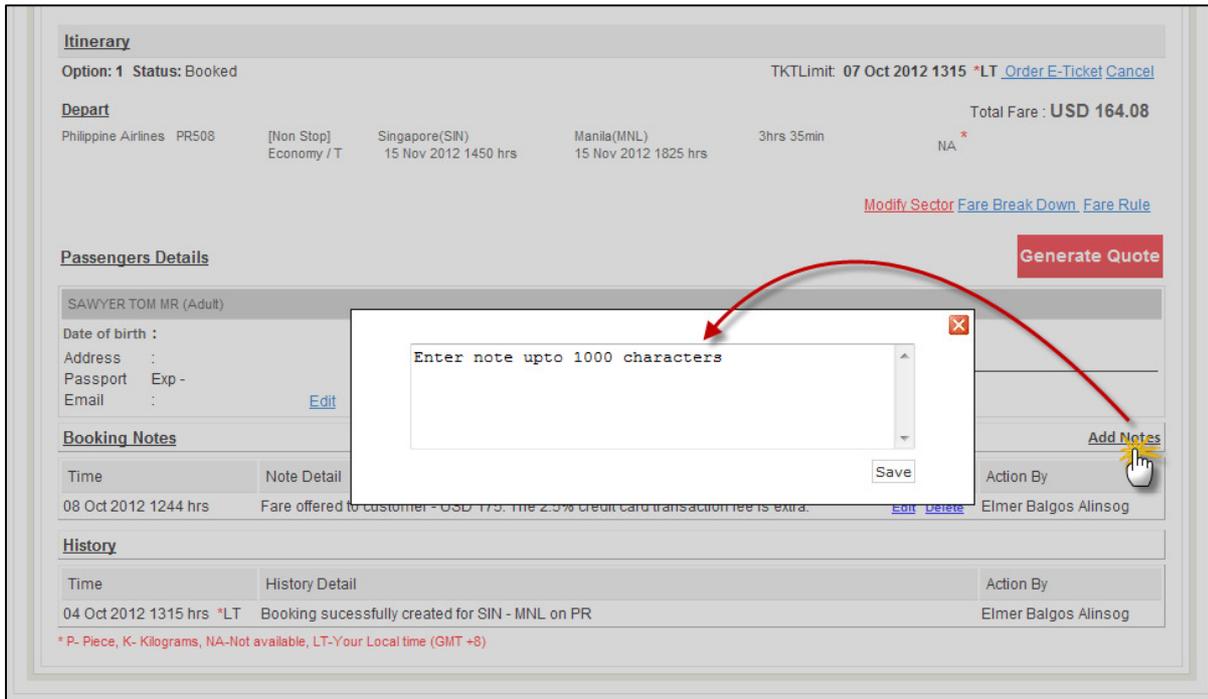
This Mark-Up amount will be retained in the user's MyFareBox account after their customer pays for the requested itinerary and the ticket is delivered. The transaction details will be furnished on the 'Transaction' page under the 'Accounts' menu and the Mark-Up amount will be accrued to the 'Remaining Balance' on MyFareBox.

User Manual

Mark-Up on an existing booking

Since TripJoint powered MyFareBox does not have a provision to manage mark-up during the Quote or Booking stage, the user can add a 'Booking Note' to the itinerary regarding the amount of mark-up considered.

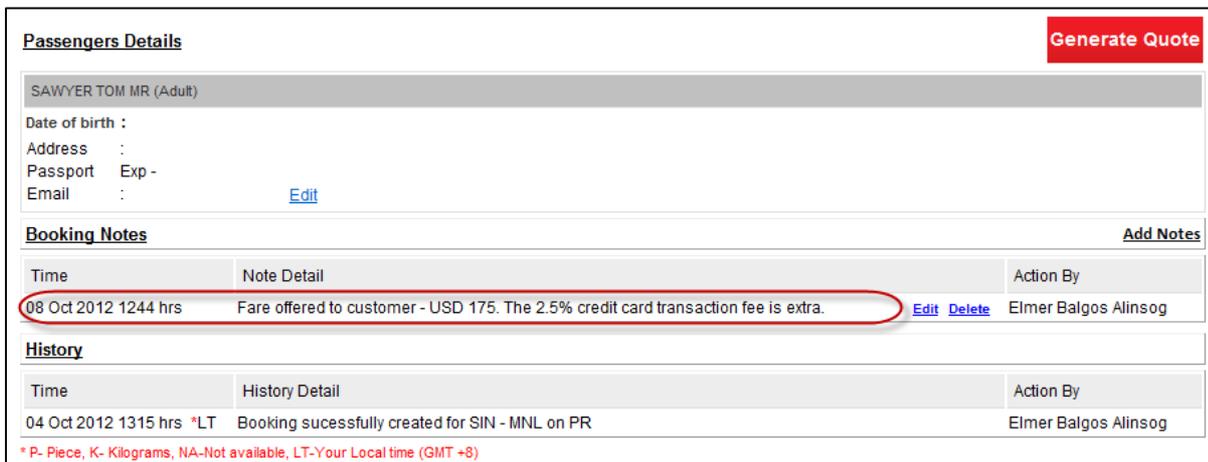
Figure 7 - Booking Notes being added to an existing itinerary



The user can click on 'Add Notes' on the itinerary and update notes regarding this booking. A maximum of 1000 characters are accepted in the note.

For example – 'Fare offered to customer – USD 175. The 2.5% credit card transaction fees is extra'.

Figure 8 - Booking Notes updated to an existing itinerary



The user can edit or delete the booking notes or retain it for future reference.

User Manual

Mark-Up after the ticket is issued

The user can use the mark-up module to manage the mark-up after the itinerary is ticketed/delivered on MyFareBox. Retrieve the itinerary from the Ticketed Queue on MyFareBox.

Figure 9 - Ticketed itinerary on MyFareBox

The screenshot displays the 'Booking Details' page in the MyFareBox system. At the top, there is a navigation bar with links for 'Home', 'Sign Out', and 'My Profile'. The user is identified as 'Elmer Balgos' with a 'Your Time Zone' of 'GMT +8' and a 'Remaining Balance' of 'USD 0.00'. The interface includes tabs for 'Air', 'Accounts', 'Queues', and 'Administrator'.

Booking Details

Mystifly Ref.No: MF05930312
 Booked On: 04 Oct 2012 1315 hrs *LT
 Booked By: Elmer Balgos Alinsog

Client: TripJoint(MCN004063)
 Branch: Manila
 Client time zone : GMT +8

Itinerary
 Option: 1 Status: Ticketed

Depart

Philippine Airlines	PR508	[Non Stop] Economy / T	Singapore(SIN) 15 Nov 2012 1450 hrs	Manila(MNL) 15 Nov 2012 1825 hrs	3hrs 35min	EFSL3F	Total Fare : USD 164.08
							NA *

[Fare Break Down](#) [Fare Rule](#)

[View Invoice:7000](#)

Passengers Details

SAWYER TOM MR (Adult) Show Price

Date of birth :
 Address :
 Passport Exp -
 Email : [Edit](#)

Ticket(s)
 Tkt No: [999999999](#)

Booking Notes [Add Notes](#)

Time	Note Detail	Action By
08 Oct 2012 1244 hrs	Fare offered to customer - USD 175. The 2.5% credit card transaction fee is extra.	Edit Delete Elmer Balgos Alinsog

History

Time	History Detail	Action By
04 Oct 2012 1315 hrs *LT	Booking successfully created for SIN - MNL on PR	Elmer Balgos Alinsog

* P- Piece, K- Kilograms, NA-Not available, LT-Your Local time (GMT +8)

Privacy Policy Terms of Use ©2010 Mystifly Consulting (India) Pvt. Ltd.

Click on 'Fare Break Down' to view the fare details.

Figure 10 - Fare Break Down

The screenshot shows the 'Fare Break Down' section of the booking details page. A red arrow points from the 'Fare Break Down' link in the previous screenshot to this section. The 'Fare Break Down' table is highlighted with a red border and a mouse cursor is over the 'Fare Break Down' link.

Mystifly Ref.No: MF05930312
 Booked On: 04 Oct 2012 1315 hrs *LT
 Booked By: Elmer Balgos Alinsog

Client: TripJoint(MCN004063)
 Branch: Manila
 Client time zone : GMT +8

Itinerary
 Option: 1 Status: Ticketed

Depart

Philippine Airlines	PR508	[Non Stop] Economy / T	Singapore(SIN) 15 Nov 2012 1450 hrs	Manila(MNL) 15 Nov 2012 1825 hrs	3hrs 35min	EFSL3F	Total Fare : USD 164.08
							NA *

[Fare Break Down](#) [Fare Rule](#)

Fare Break Down

Passenger Type	Base Fare	Tax & Fee	Service Tax	Per Passenger	Total
Adult(1)	77.55(X1)	86.52(X1)	0.00(X1)	164.08(X1)	164.08
Grand Total					164.08

[Add/Edit markup](#)

Click on 'Add/Edit Mark-Up' to proceed.

User Manual

Figure 11 - Module to manage Mark-Up

Booking Details

Client: TripJoint(MCN004063)
Branch: Manila
Client time zone : GMT +8

Total Fare : USD 164.08

Fare Break Down

Passenger Type	Base Fare	Tax & Fee	Service Tax	Per Passenger	Total
Adult(1)	77.55 (X1)	86.52 (X1)	0.00 (X1)	164.08 (X1)	164.08
Grand Total					164.08

Buttons: Save, Cancel

Depart: Philippine Airlines PR508 [Non Stop] Singapore(SIN) 15 Nov 2012 1450 hrs Manila(MNL) 15 Nov 2012 1825 hrs 3hrs 35min EFSL3F NA*

Passengers Details: SAWYER TOM MR (Adult) Show Price

The system displays a window that allows you to add mark-up to the base fare or add a service fee.

Figure 12 - Adding mark-up to base fare

Booking Details

User : Elmer Balgos Your Time Zone : GMT +8
Remaining Balance : USD 0.00

Client: TripJoint(MCN004063)
Branch: Manila
Client time zone : GMT +8

Total Fare : USD 164.08

Fare Break Down

Passenger Type	Base Fare	Tax & Fee	Mark up	Service Tax	Per Passenger	Total
Adult(1)	88.4799(X1)	86.52 (X1)	10.93 (X1)	0 (X1)	175 (X1)	175
Grand Total					175	

Buttons: Save, Cancel

Depart: Philippine Airlines PR508 [Non Stop] Singapore(SIN) 15 Nov 2012 1450 hrs Manila(MNL) 15 Nov 2012 1825 hrs 3hrs 35min EFSL3F NA*

Passengers Details: SAWYER TOM MR (Adult) Show Price

The user can manage the mark-up using the following steps.

1. Select the option 'Add mark-up to base fare'
2. Specify the mark-up amount. In this case the mark-up considered was USD 10.93. Notice that the 'Grand Total' changes to USD 175.
3. Click on 'Save' button

A 'Client copy' of the ticket will be saved on MyFareBox under the traveller profile.

User Manual

Figure 13 - Client copy of the e-ticket

Passengers Details		View Invoice: 7000
SAWYER TOM MR (Adult)		<input type="checkbox"/> Show Price
Date of birth :		
Address :		Ticket(s)
Passport Exp -		Tkt No: 9999999999 Client copy: 9999999999
Email :	Edit	

The agent can furnish the ticket with fares to their client.

Figure 14 - Client copy with fares

The screenshot shows a web browser window with the URL `http://ph.myfarebox.com/ViewETicket.aspx?passengerId=82384&bookingRef=59303&ticketId=19525&type=False`. The main page displays flight information for a Philippine Airlines (PR) flight 508 from Singapore (SIN) to Manila (MNL) on 15 Nov. The fare breakdown shows a total price of USD 175.01. A pop-up window titled 'Price Details' shows the following breakdown:

Price Details		Total Price (USD)
Adult Base Price:	88.48	
Adult Airport Tax:	86.52	
Adult Service Tax:	0.00	
Adult Total Price:	175.01	

Numbered callouts in the image: 1 points to the 'Show Price' checkbox, and 2 points to the 'Client copy: 9999999999' text.

1. Click on the check-box 'Show Price' to enable display of fares on the e-ticket.
2. Click on the Client Copy ticket number to view the e-ticket.

The user can also download the PDF e-ticket for further reference.

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How to use the Generate Payment Link on TripJoint powered by MyFareBox

The objective of this document is to assist a user to generate a payment link to request payment for a confirmed booking on TripJoint powered by MyFareBox.

Pre-Requisites

The user will have to confirm a booking on TripJoint powered by MyFareBox.

1. Use the 'Block Selected' option on the search results page to block / book the itinerary.
2. Book / confirm the itinerary as prompted with the passenger name.
3. A blocked / confirmed itinerary on MyFareBox would look like as shown below:

Figure 15 - Confirmed booking on TripJoint powered by MyFareBox

The screenshot displays the 'Booking Details' page in the MyFareBox system. At the top, there is a navigation bar with links for Home, Sign Out, and My Profile. The user is identified as Elmer Balgos, with a time zone of GMT +8 and a remaining balance of USD 0.00. The main content area is titled 'Booking Details' and contains the following information:

- Booking Information:** Mystifly Ref.No: MF05930312, Booked On: 04 Oct 2012 1315 hrs *LT, Booked By: Elmer Balgos Alinsog. Client: TripJoint(MCN004063), Branch: Manila, Client time zone: GMT +8.
- Itinerary:** Option: 1 Status: Booked. TKTLimit: 07 Oct 2012 1315 *LT. Total Fare: USD 164.08. The flight is operated by Philippine Airlines (PR508) from Singapore (SIN) to Manila (MNL) on 15 Nov 2012. The flight duration is 3hrs 35min. The fare class is Economy / T. There is a note 'NA' indicating that pieces are not available.
- Passengers Details:** SAWYER TOM MR (Adult). Fields for Date of birth, Address, Passport, Exp, and Email are present, with an Edit link.
- Booking Notes:** A table with columns for Time, Note Detail, and Action By. A message states 'No notes found for this booking'.
- History:** A table with columns for Time, History Detail, and Action By. A record shows the booking was successfully created for SIN - MNL on PR on 04 Oct 2012 1315 hrs *LT by Elmer Balgos Alinsog.

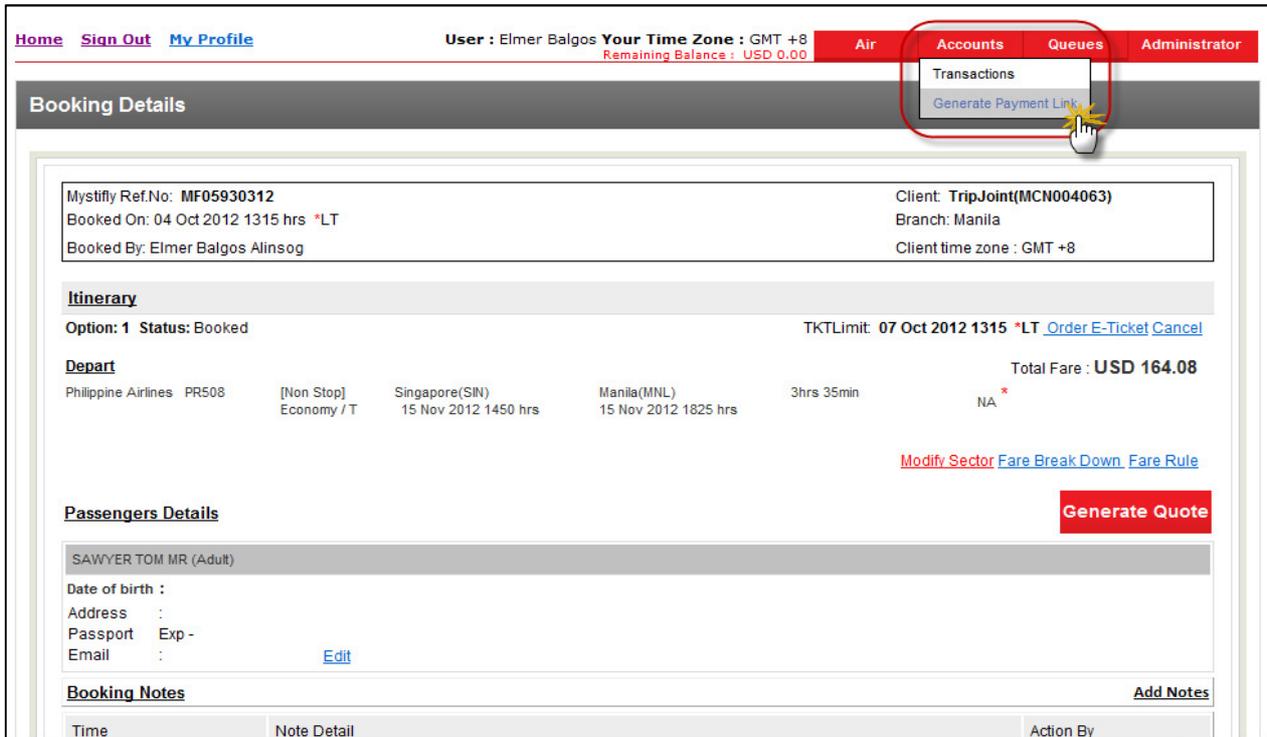
At the bottom of the page, there are links for Privacy Policy and Terms of Use, and a copyright notice for ©2010 Mystifly Consulting (India) Pvt. Ltd.

User Manual

Generate Payment Link

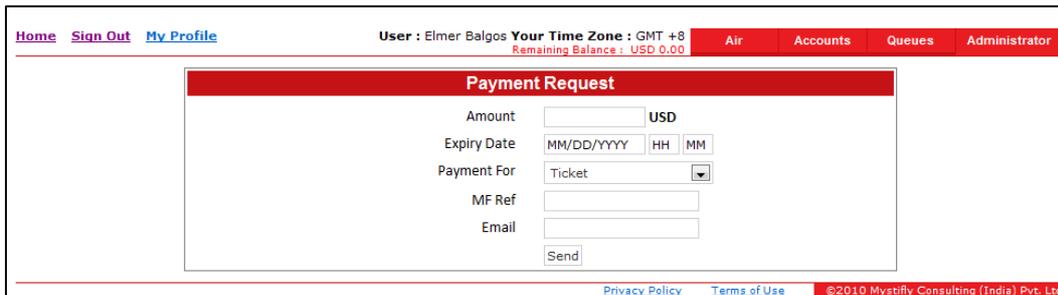
The generate payment link is a function under the Accounts menu on TripJoint powered by MyFareBox.

Figure 16 - Generate Payment Link under the Accounts menu on TripJoint MyFareBox



1. Hover the mouse on the Accounts menu to view 2 sub menus – Transactions and Generate Payment Link.
2. Click on Generate Payment Link.
3. A new form named 'Payment Request' form will be displayed as shown below.

Figure 17 - Payment Request Form on TripJoint powered by TripJoint powered by MyFareBox



4. Please furnish the following details in the Payment Request form to complete the process.
 - a. Amount
 - b. Expiry Date
 - c. Payment For
 - d. MF Ref
 - e. Email

User Manual

Amount: This value of fare that the user (agent) has offered their client. The credit/debit card transaction charge of 2.5% is not included in this amount and will be charged extra during the time of transaction. The currency is based upon the user profile on TripJoint powered by MyFareBox.

Figure 18 - Specifying the amount to be paid on the Payment Request Form

The screenshot shows the 'Payment Request' form in a web application. At the top, there is a navigation bar with 'Home', 'Sign Out', and 'My Profile' links. The user is identified as 'Elmer Balgos' with a 'Your Time Zone' of 'GMT +8' and a 'Remaining Balance' of 'USD 0.00'. The form itself has a red header 'Payment Request' and contains the following fields: 'Amount' (175 USD), 'Expiry Date' (MM/DD/YYYY HH MM), 'Payment For' (Ticket), 'MF Ref', and 'Email'. A 'Send' button is at the bottom. The footer includes 'Privacy Policy', 'Terms of Use', and '©2010 Mystify Consulting (India) Pvt. Ltd.'.

Expiry Date: The date and time at which the validity of the generated link will expire. When the user clicks on this field, a calendar is displayed allowing the user to select the date when the payment link should expire.

Figure 19 - Selecting the Expiry Date of the Payment Link

This screenshot shows the 'Payment Request' form with a calendar overlay for the 'Expiry Date' field. The calendar is for 'October 2012' and shows days from 1 to 31. A mouse cursor is pointing at the number '5' on the Friday of the second week. The form fields are the same as in Figure 18, but the 'Expiry Date' field is highlighted with a red circle, and the calendar is also circled in red.

Figure 20 - Expiry Date selected for the Payment Link

The screenshot shows the 'Payment Request' form with the 'Expiry Date' field now populated with '10/05/2012'. The 'Amount' field remains '175 USD'. The 'Payment For' field is 'Ticket'. The 'Send' button is visible at the bottom. The footer contains 'Privacy Policy', 'Terms of Use', and '©2010 Mystify Consulting (India) Pvt. Ltd.'.

Payment For: The transaction towards which the payment is requested. The user can select whether the payment requested is for (i) Issuance of a Ticket (ii) Reissuance of a Ticket (iii) Deposit for ticket on TripJoint powered by MyFareBox

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Figure 21 - Selecting the transaction type towards which the payment is requested

The screenshot shows the 'Payment Request' form with the following fields: Amount (175 USD), Expiry Date (10/05/2012 19:30), Payment For (Ticket), MF Ref, and Email. A red circle highlights the 'Payment For' dropdown menu, which is open to show the options: Ticket, Reissuance, and Deposit. The 'Ticket' option is selected. The form also includes a 'Send' button and a footer with 'Privacy Policy', 'Terms of Use', and '©2010 Mystify Consulting (India) Pvt. Ltd.'

MF Ref.: This is the Mystify MyFareBox Reference Number for which the payment is being requested.

Figure 22 - Furnish the MF Ref towards which the payment is requested

The screenshot shows the 'Payment Request' form with the following fields: Amount (175 USD), Expiry Date (10/05/2012 19:30), Payment For (Ticket), MF Ref (MF05930312), and Email. A red circle highlights the 'MF Ref' field, which is filled with the value 'MF05930312'. The form also includes a 'Send' button and a footer with 'Privacy Policy', 'Terms of Use', and '©2010 Mystify Consulting (India) Pvt. Ltd.'

Email: The email address of the user (agent) or customer who should receive the payment link.

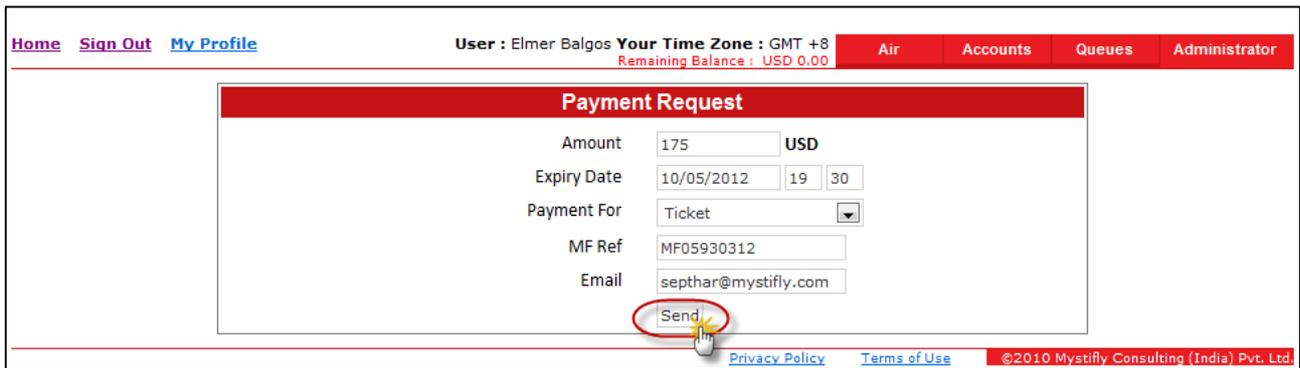
Figure 23 - Furnish the email id of the person who should receive the payment link

The screenshot shows the 'Payment Request' form with the following fields: Amount (175 USD), Expiry Date (10/05/2012 19:30), Payment For (Ticket), MF Ref (MF05930312), and Email (septhar@mystify.com). A red circle highlights the 'Email' field, which is filled with the value 'septhar@mystify.com'. The form also includes a 'Send' button and a footer with 'Privacy Policy', 'Terms of Use', and '©2010 Mystify Consulting (India) Pvt. Ltd.'

After the details on the Payment Request form has been furnished, click on the 'Send' button to generate the payment link.

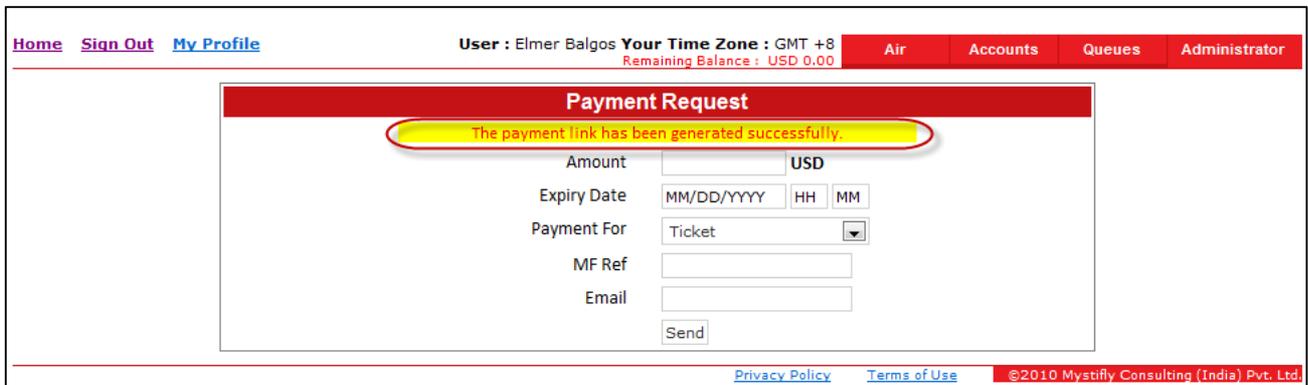
User Manual

Figure 24 - Click to generate payment link



An email with the payment link will be generated and emailed to the specified email address on the form. The system will also display a success message on the system as shown below.

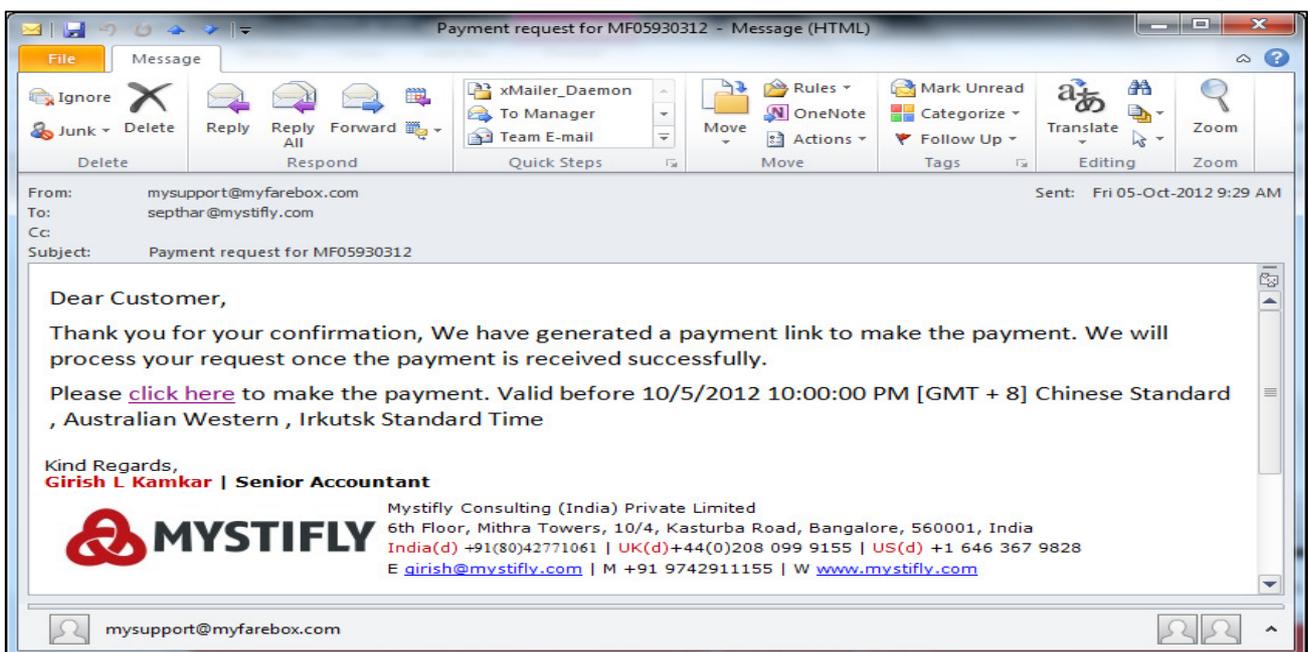
Figure 25 - Acknowledgment of payment link generation



Payment Request Email

The email with payment link will look like as shown below:

Figure 26 - Email received with payment request link



Click on the hyperlinked text 'click here' to be redirected to a Payment Request reconfirmation page.

User Manual

Figure 27 - Transaction charge for card payment on the payment request page

Payment Request

Amount	175.00 USD
Expiry Date	10/5/2012 10:00:00 PM
Payment For	Ticket
MF Ref	MF05930312
Email	septhar@mystifly.com

A transaction charge of 2.50% will be applied on total amount.

[Confirm](#)

Please note the message regarding the transaction charge of 2.5% that will be extra on the total amount.

Figure 28 – Confirming the details displayed

Payment Request

Amount	175.00 USD
Expiry Date	10/5/2012 10:00:00 PM
Payment For	Ticket
MF Ref	MF05930312
Email	septhar@mystifly.com

A transaction charge of 2.50% will be applied on total amount.

[Confirm](#)

Click on the 'Confirm' button to be redirected to the Payment Gateway page.

The Payment Gateway Page

Figure 29 - Payment Gateway page

The 'Total Due' amount displayed on the Payment Gateway page is inclusive of 2.5% transaction charges.

User Manual

Figure 30 - Card details furnished on the Payment Gateway page

ICICI Merchant Services

www.myfarebox.com (USD)

Total Due USD : **179.38**

Your Name
TOM SAWYER

Please Select Your Payment Method

Credit Card / Debit Card

Card Type:

Maestro Visa Mastercard

Card Number*

4028 7488 3127 3366

Card Expiry Date* 10 2013 3 Digit CVV Number* ...

*Mandatory field

Pay **Cancel** This page will expire in 5 minutes

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Click on Credit / Debit Card and furnish the following details:

1. Select the Card Type - Maestro or Visa or Mastercard
2. Furnish the Card Number
3. Select the Card Expiry Date
4. Furnish the 3 Digit CVV Number

Click on the 'Pay' button to proceed.

Figure 31 - Confirmation to proceed with 3D verification

ICICI Merchant Services

Request from 115.115.96.34

Welcome to PAYSEAL
ICICI Bank Secure Payment Gateway

Dear Customer,

For added security your transaction is being processed through Verified by Visa (VbV).
Please click on Proceed with VbV button to continue this secure transaction.

Proceed with VbV

VERIFIED by VISA

A service brought to you by ICICI Merchant Services.

The user will be redirected to the 3D secure verification page to proceed with the payment. After completing the required validation / verification, please click the 'Submit' button to proceed.

User Manual



Please submit your Verified by Visa password.

Merchant: www.myfarebox.com (USD)
Amount: **USD 179.38**
Date: 12:10:05
Card number: XXXX XXXX XXXX 3366
Personal Message: Standard Chartered
Password:
[Forgot your password?](#)

© Copyright 2008, Visa U.S.A. All rights reserved.

The following message will be displayed when the transaction is successful.

Message

Your payment has been successfully received.

Please note the reference number for this transaction **10052012031207474**. You can use this reference number for any communication in future.

An email has been sent to you with all the details of this transaction.

The following message will be displayed if the transaction is not successful.

Message

Your transaction is declined/rejected by the bank.

Please note the reference number for this transaction **0**. You can use this reference number for any communication in future.

An email has been sent to you with all the details of this transaction.

+++++

END OF DOCUMENT